

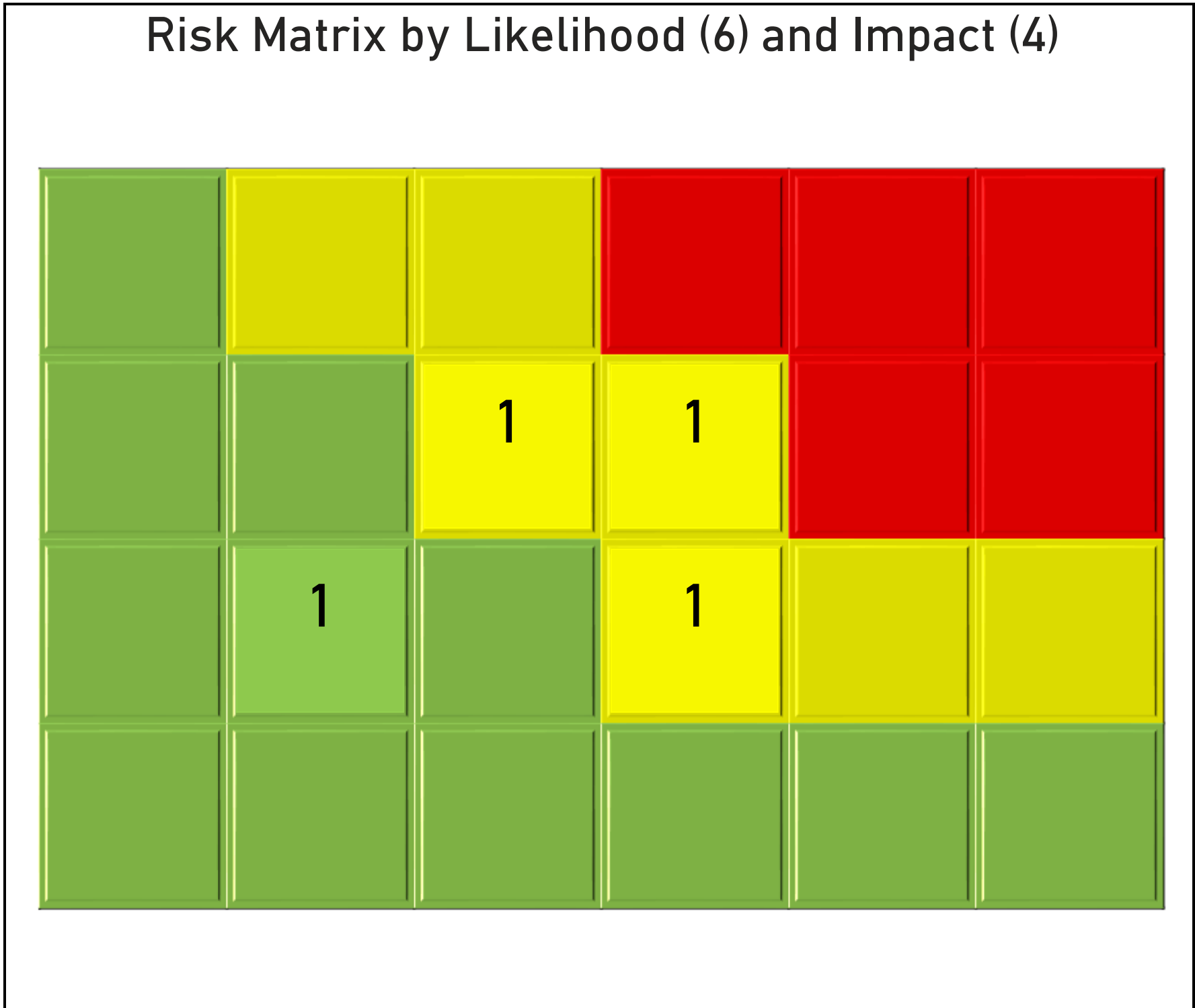


# Children & Family Services Risk Register

CURRENT CLUSTER RISKS	CURRENT RISK SCORE
CareFirst System Failure	8
Education - Demographic demands	12
Education Staffing Shortages	9
Unaccompanied Asylum Seeking Children (UASC)	4

Number of Cluster Risks

**4**



FUNCTION	CLUSTER	RISK OWNER	RISK LEAD
Operations	Children's & Family Services	Graeme Simpson	Alison MALpine

RISK TITLE	RISK DESCRIPTION	CONTROL ACTIONS	TARGET RISK SCORE	CURRENT RISK SCORE	CURRENT LIKELIHOOD	CURRENT IMPACT	TARGET COMPLETION DATE
CareFirst System Failure	Risk of major CareFirst systems failure	<p>1) Implement replacement system due Spring 2022 and continue support and engage with replacement system project team and partners.</p> <p>2) Complete data migration activities prior to implementation of replacement system.</p> <p>3) Continue with existing system maintenance checks and procedures until existing system is replaced.</p> <p>4) Conduct annual Disaster Recover Tests on system (next test due 22/10/21)</p> <p>5) Maintain Service Business Continuity plans in conjunction with the Business Continuity Group.</p>	6	8	4	2	30 March 2022

FUNCTION	CLUSTER	RISK OWNER	RISK LEAD
Operations	Children's & Family Services	Eleanor Sheppard	Eleanor Sheppard/Gail Beattie

RISK TITLE	RISK DESCRIPTION	CONTROL ACTIONS	TARGET RISK SCORE	CURRENT RISK SCORE	CURRENT LIKELIHOOD	CURRENT IMPACT	TARGET COMPLETION DATE
Education - Demographic demands	Growing demographic demands result in service delivery pressures	<p>1) Produce annual pupil roll projections against existing school capacity and use to inform school estate plans.</p> <p>2) Work with ABZ works site to actively promote and clarify opportunities and post school pathways available to young people.</p> <p>3) Undertake work and engagement with stakeholders to develop and consider "Campus Model" to meet post lockdown needs.</p> <p>4) Data monitoring to help anticipate trends</p>	9	12	4	3	11 July 2022

FUNCTION	CLUSTER	RISK OWNER	RISK LEAD
Operations	Children's & Family Services	Eleanor Sheppard	Caroline Johnstone

RISK TITLE	RISK DESCRIPTION	CONTROL ACTIONS	TARGET RISK SCORE	CURRENT RISK SCORE	CURRENT LIKELIHOOD	CURRENT IMPACT	TARGET COMPLETION DATE
Education Staffing Shortages	▲ Risk of staffing shortages impacting on delivery and quality of education	<p>1) Track number of staff required to self-isolate to identify emerging trends and inform planning.</p> <p>2) Mitigate risk of transmission of COVID-19 and possibility of staff having to self-isolate due to a positive case within a school via established risk assessment processes.</p> <p>3) Provide offers of employment with ACC to all suitable probationers and Newly Qualified Teachers.</p> <p>4) Review and update of School Business Continuity Plans to incorporate and support safe movement of staff to high-risk settings.</p> <p>5) Utilise escalation procedure in place to take account of the unique circumstances.</p> <p>6) Increase number of staff on the supply list</p>	6	9	3	3	14 December 2021

FUNCTION	CLUSTER	RISK OWNER	RISK LEAD
Operations	Children's & Family Services	Graeme Simpson	Isabel McDonnell

RISK TITLE	RISK DESCRIPTION	CONTROL ACTIONS	TARGET RISK SCORE	CURRENT RISK SCORE	CURRENT LIKELIHOOD	CURRENT IMPACT	TARGET COMPLETION DATE
Unaccompanied Asylum Seeking Children (UASC)	Risk that the dispersal of Unaccompanied Asylum Seeking Children (UASC) from England will result in a number being placed in Aberdeen. The unique needs of UASC will require significant resources and a multi-agency response and they have access to appropriate legal services.	<p>1) Work with Multi-Agency partners to plan for the anticipated arrival of Unaccompanied Asylum-Seeking Children (UASC)</p> <p>2) Development of localised draft guidance for UASC created in conjunction with partnership representatives to maximise effective resourcing and collaborative practice to facilitate UASC coming to Aberdeen City.</p> <p>3) Engagement with other Local Authorities and Scottish Government to ensure preparation takes account of experience.</p>	9	4	2	2	31 December 2021